

# **GOAT Terms and Conditions – please note these may vary in December.**

#### **Restaurant Terms and Conditions**

#### Confirmation

Any booking of 6 or more persons is required to leave credit or debit card details to secure the booking. We reserve the right to check these details by charging a small amount and refunding it straight away.

#### Cancellation

Bookings of up to 10 persons may be cancelled up to 6pm on the day. Bookings of 11 persons and more may be cancelled up to 10 days before the event.

If the cancellation policy is breached, we will charge the card provided to secure the booking £20 per every person on the booking.

Any changes in numbers of guests may be made up until 4pm on the day of the evening booking and for lunch, up to 11am on the morning of the booking. Failure to notify us of a reduction in numbers may result in a £20 charge for each no-show.

### Set menus

Any booking of 13 or more people is required to have a set menu. Any booking of 17 or more is required to pre-order from a set menu.

#### Arrival and departure

Please make sure that your group arrives on time. We may have bookings on your table after yours, and require the table back, please ask on arrival if you would like an extension and we will do our best.

### Time allocated to tables

We may need your table back after a certain amount of time if we are experiencing a high volume of reservations on the evening. Please see below times allocated to tables in this case:

A group of 2 persons may keep their table for 1 hour and 45 minutes.

A group of 3 to 6 persons may keep their table for 2 hours.

A group of 7 to 9 persons may beep their table for 2 hours 30 minutes.



A group of 10 or more persons may keep their table for 3 hours.

### **Private dining**

Our private dining room, the Crypt fits up to 24 people over 2 tables. Minimum spends apply to hiring the Crypt. Failure to reach the minimum spend will result in the remainder being charged on the card provided by the host to secure the booking.

## Service charge

A 12.5% service charge is added to all transactions at GOAT, and any quoted minimum spends and set menus do not include service charge. %100 of this goes to our staff.

# Cakeage

If you would like to bring in your own cake, a fee of £2.50 will be applied for each person in your party. This will be taken from your deposit, or can be added to your final bill, please let us know in advance which you would prefer. We do not charge cakeage for bookings with a set menu which includes dessert.

#### **Payment**

All bills at GOAT must be paid on the night of the event.

### **Bars Terms and Conditions**

# Confirmation

Any booking that agrees to a minimum spend is required to fill in a booking form with their credit or debit card details. We reserve the right to check the card by charging a small amount and refunding it immediately.

## Late arrival

If you are more than half an hour late for your booking in the bar, even if you are dining downstairs before or after your drinks, any deposit left to secure the booking will be non refundable and/or cancellation fee charged, and your tables may be offered to other customers.

### Cancellation

Bookings that do not have a minimum spend will have an agreed cancellation fee that will be charged on their card in case of a no show. These bookings may cancel their reservation up to 24 hours before the booking.



Any booking with a minimum spend that is not hiring the bar privately may cancel their booking free of charge up to 2 weeks before the event. In the event of late cancellation, 50% of the minimum spend will be charged on the card provided to secure the booking.

Private hire bookings must leave a deposit equivalent to 10% of the agreed minimum spend which will be refunded on the night of the booking or can be used towards the bill. Private hire bookings may cancel their event up to 1 month before the event. In the event of late cancellation, 50% of the minimum spend will be charged on the card provided to secure the booking.

If you are half an hour late, we will assume you are a no show and charge the late cancellation fee.

# **Service Charge**

A 12.5% optional service charge is added to all bills at GOAT and this is included in any quoted minimum spend.

### Minimum spend

If a minimum spend is agreed, the host is required to provide a credit card to be held behind the bar on arrival, and if the minimum spend is not reached, the remainder will be charged to their card. The minimum spend must be reached by the agreed time, if such a time has been agreed.

#### **Exclusivity**

Any parties taking either the DJ bar exclusively until 10pm are welcome to stay on thereafter but GOAT does remain the right to take further reservations if there is space and the until the capacity is reached. (Up to 130 guests).

Therefore if you would not like other guests joining your space we recommend taking exclusivity for the entire night until 1am.

# Canapes

Any canapés ordered must be paid for in full, including 12.5% service charge prior to the event. Canapés must be ordered 5 working days before the event.

#### **Drinks**

Any drinks pre-orders must be paid for in full, including 12.5% service charge prior to the event.

## **Payment**

All bills at GOAT must be paid on the night of the event.